

TENDER  
DOCUMENT

## **Tender Notice**

### **INVITATION TO BID**

Tender No. **RED-LHR-CIVIL-SLB 11-08-2024**

State Life Insurance Corporation of Pakistan (SLIC) invites bids through EPADS, under Single Stage single envelope procedure from the experienced firms /contractors of the field registered with Income Tax & Sales Tax Departments & who are on active Tax payers list of the Federal Board of Revenue (FBR) and eligible to hand the work for **Renovation Works For Washrooms & Kitchen of State Life Group & Pension Zone, Lower Ground Floor, State Life Building # 11 15-A, Davis Road, Lahore.**

Bidding documents containing detail terms and conditions etc are available for download on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and State Life Website [www.statelife.com.pk](http://www.statelife.com.pk) free of cost.

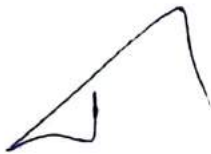
The bids prepared in accordance with the instruction in the bidding documents must be submitted through e-PADS on or before 15-07-2024 up to 11:00AM. Bids will be opened on same day at 11:30 A.M.

This advertisement is available on PPRA website [www.ppra.org.pk](http://www.ppra.org.pk) and State Life Website [www.statelife.com.pk](http://www.statelife.com.pk) however the bids shall be submitted through e-PADS. Any bid submitted other than e-PADS will not be considered.



**A.G.M (Real Estate)  
State Life Building  
15/A Davis Road  
Lahore.**

**TENDER DOCUMENTS FOR  
RENOVATION WORKS FOR WASHROOMS &  
KITCHEN OF STATE LIFE GROUP & PENSION  
ZONE, LOWER GROUND FLOOR, STATE LIFE  
BUILDING # 11 15-A, DAVIS ROAD, LAHORE.**



**Engr. M Jehangir Tariq  
A.G.M./Incharge (Real Estate)  
Lahore.**



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

(Real Estate)  
State Life Building,  
15- A Davis Road, Lahore  
Ph # 99200396, 99203443

**SUB: - Renovation Works For Washrooms & Kitchen of State Life Group & Pension Zone, Lower  
Ground Floor, State Life Building # 11 15-A, Davis Road, Lahore.**

M/s. \_\_\_\_\_

Dated: \_\_\_\_\_

Enclosed, Please find herewith BOQ for the subject work for quoting your rates.

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1. You are requested to submit your Bid alongwith required documents through e-PADS by the stipulated date and time. For any further details, you may contact the undersigned before the opening date of the tender.
2. The works under this tender shall be carried out as per general engineering practice in accordance with the bill of quantities and the drawings attached hereto. Your rates must be inclusive of all cost of material, labour, overheads, profits, taxes surcharges and preparatory works as required and no escalation or extra payment shall be considered on any of these account or reason.
3. The corporation reserves the right to reject any or all the tenders as per PPRA rules.
4. Payment will be made as per verification of quantities of work at site

Thanking you,

Regards,

**Engr. M Jehangir Tariq**  
**A.G.M/Incharge (Real Estate)**  
**Lahore.**

**GENERAL TERMS & CONDITIONS OF THE CONTRACT.**

1. The bidders should visit the site and satisfy themselves as per site conditions, nature of work, and conditions affecting the execution of work in all respects. Claims on the grounds without knowledge in such respect or otherwise shall not be entertained.
2. The amount of Bid Security for the tender shall be Rs.17,000/- of the bid amount. It shall be submitted in the form of a Pay Order / Bank Draft in favor of the State Life Insurance Corporation of Pakistan and must be submitted at the address given in tender notice before closing date and time else there bid will be rejected.
3. The Bid Security shall be released to the unsuccessful bidders after awarding of work to the successful bidder.
4. The contractor shall commence the work within (03) days of issuing of a letter of award and shall process expeditiously and without delay and shall complete the works within the time for completion.
5. Penalty for late completion of work shall be .02 % per day subject to a maximum of 10% of the contract amount.
6. Incomplete, conditional tender and tender without bid security as specified above shall not be considered at all.
7. No escalation shall be allowed. All rates including PRA 16% submitted shall be included in costs like Import/duties, transportation, Taxes, Sales Tax on service imposed by Govt. of Pakistan.
8. All technical and other details as required in the tender documents must be furnished with the tender, as no further explanations shall be invited from the firms after the tender opening.
9. State Life reserves the right to accept or reject any or the entire Tender in the light of PPPRA Rules. 10(a) State Life reserves the right to decrease / increase / delete any item(s) prior to award the work.
10. Complete set of tender documents must be submitted through e-PADS on or before the tender opening date and time, even if the firm does not wish to participate.
11. State Life Insurance Corporation of Pakistan shall accept only standard material strictly in accordance with the specification & to the satisfaction of the Engineer. Any inferior or sub-standard material if used shall be rejected out rightly and no payment will be made against those items.
12. If the contractor failed to complete the works within the stipulated time, a Penalty will be imposed as per salient features clause. However if consistently upon reminder the work is not furnished within 60 days of Letter of Award contractor may be black listed, which will be at his sole risk without undergoing any further payment whatsoever.
13. In case of non acceptance of a work order issued by SLIC, bid security submitted by the contractor will be forfeited.
14. The rates quoted shall include all prevailing Govt. taxes, GST, PST, etc & no burden to this effect will be added afterward.



**15. MANDATORY REQUIREMENT.**

- a. NTN GST, and PRA Registration.
- b. Submit an Affidavit that the firm is not blacklisted from any Govt. / Semi Govt. organization /Autonomous body.
- c. The firm should have at least Five (05) Years experience to handle such types of maintenance / Renovational works.
- d. Experience of 04 Projects completed or in hand similar with this one. Each project approximately should not less than Rs.2.0 Million.
- e. Average Annual Volume (turnover last three years) 2021, 2022 and 2023 Rs. 4 Million or above.

**16. DEFECT LIABILITY PERIOD.**

- a. Six (06) months after issuing a completion certificate.
- b. Any issue or defect established during the defect liability period shall be provided by the contractor free of cost.

17. The incomplete Submitted Tender/Quotations will be rejected (Like without including All Government Taxes, PRA 16% etc.).

18. Single stage one envelop procedure will be adopted.

**SEAL & SIGNATURE OF THE FIRM / CONTRACTOR.**



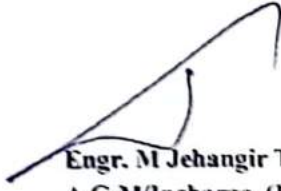
**Engr. M Jehangir Tariq  
A.G.M/I/C (Real Estate)  
Lahore.**

**SUB: Renovation Works For Washrooms & Kitchen of State Life Group & Pension Zone, Lower  
Ground Floor, State Life Building # 11 15-A, Davis Road, Lahore.**

**BILL OF QUANTITIES**

Sr#	ITEMS/DESCRIPTION	QTY	RATE (Rs)	AMOUNT (Rs)
1.	Dismantling the existing Tile of Wash rooms & all waste material to the installation of new one Removal of the Dismantled material outside the building complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	Lump sum		
2.	Providing and laying Floor Tiles for Wash rooms size (1Ft *1Ft) Cost Range (Rs.2000) Sq.m complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	405 Sft		
3.	Providing and installation of Stainless steel Sink in the already existing marble Slab with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	01 No's		
4.	Providing and installation of Wash Basins With Pedestal (Master or equivalent) in already fixed marble slab with all accessories eg. Water Mixer, etc complete in all respect including cost of material, labor, and transportation taxes whatsoever to the entire satisfaction of Engineer.	03 No's		
5.	Providing and installation of Commode (Porta Commode or equivalent) with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	02 No's		
6.	Providing and installation of W.C with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	02 No's		
7.	Providing and installation Flush Tank (Master or equivalent) with all accessories complete in all respect including cost of material, labor, and transportation taxes whatsoever to the entire satisfaction of Engineer	02 No's		
8.	Providing and installation Muslim Shower Crown (Master or Equivalent) with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	04 No's		
9.	Providing and installation Double Bib Cock ( Master / Sonex or Equivalent) with all accessories complete in all respect including the cost of material, labor, and transportation taxes whatsoever to the entire satisfaction of Engineer.	04 No's		
10.	Providing and installing Bathroom Tab (Master/Sonex or Equivalent) with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	02 No's		
11.	Providing and installation Tee Cock ( Master / Sonex or Equivalent) with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	06 No's		
12.	Providing and installation floor waste jali, drain cover complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	03 No's		
13.	Providing and installation Hand wash machine complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	02 No's		

14.	Providing and installation soap holder complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	03 No's		
15.	Providing and installation towel stand complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	02 No's		
16.	Providing and installation Mirror Size ( 2.8Ft*2.8Ft) and (5Ft*2.5Ft) Thickness 05 mm with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	02 No's		
17.	Providing and installation PVC doors Size (7'*3') thickness 2" with all hardware accessories like (Frame +Locks etc) and fittings, with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer.	06 No's		
18.	Paint work distemper ICI Gobi, Equivalent with all accessories complete in all respect including cost of material, labor, transportation taxes whatsoever to the entire satisfaction of Engineer	1000 Sq.ft		
<b>Total Amount</b>				



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Lahore.

(Seal and Signature of Contractor / Firm)

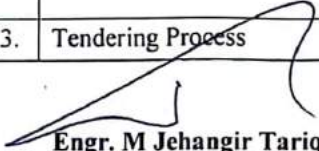


**SUB: - Renovation Works For Washrooms & Kitchen of State Life Group & Pension Zone, Lower Ground Floor, State Life Building # 11 15-A, Davis Road, Lahore.**

**SALIENT FEATURES**

1.	Date, and Time of opening of tender	:	Date:- 15-07-2024 Time:- 11:30 AM
2.	Date of commencement of Work	:	Within Three (3) days from the date of acceptance of the letter of award.
3.	Forfeited of Bid Security	:	<ul style="list-style-type: none"><li>• If the bid is withdrawn after opening.</li><li>• If the bidder does not accept the letter of award.</li></ul>
4.	Time of completion of work for the date of commencement of work	:	50 Days –Holidays inclusive
5.	Maintenance Period / Performance	:	<ul style="list-style-type: none"><li>• 06 (Six Months) after completion of the project.</li></ul>
6.	<ul style="list-style-type: none"><li>• Retention money</li><li>• Bid validity</li></ul>	:	<ul style="list-style-type: none"><li>• 05 % (five) percent</li><li>• 120 days after the opening of Financial Bids.</li></ul>
7.	Release of retention money	:	On satisfactory completion of the maintenance period
8.	Bid Security	:	Rs. 17,000/-
9.	Bid security (Bank Draft) in favor of “State Life Insurance Corporation of Pakistan” to be submitted with Tender. Tenders with pay order / bank draft having different names shall be rejected	:	<ul style="list-style-type: none"><li>• Shall be released to un-successful bidders on acceptance of the lowest bidder.</li><li>• To the lowest bidder on submission of performance warranty of 05 % of bid amount.</li></ul>
10.	Liquidity Damages (LD)	:	02% per day to maximum 10% of contract value
11.	Payment of Taxes	:	All Government taxes payable by the contractor shall be considered including in quoted amount of bill of quantities (BOQ)
12.	Completion of Work ( Risk & Cost)	:	If due to any reason, contractor is unable to complete the work in given time or beyond 60 days of completion date, for which L.D has been imposed on him, SLICP can terminate the contract with him and get remaining work executed through other contractor at high risk & cost. The cost incurred will be deducted from his bills or recovered from him through other/ legal means.
13.	Tendering Process	:	Single Stage Single Envelop System / Procedure

(Seal and Signature of Contractor / Firm)

  
**Engr. M Jehangir Tariq**  
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**Lahore.**